



Marketing and Outreach Intern
Orpheus Chamber Orchestra (New York, NY)

Orpheus Chamber Orchestra seeks a Marketing and Outreach Intern interested in a career in performing arts administration to work in a highly collaborative setting, assisting in all areas of the department.

Duties:

- Manage affinity contacts for grass-root marketing
- Maintain and update records of subscribers, single ticket buyers, and individuals
- Support ticket fulfillment for subscription campaign
- Assist with social media efforts
- Attend performances
- Assist with all aspects of Orpheus' free ticket program for New York City public schools, including tracking ticket requests, coordinating with teachers, and producing study materials.
- Work on additional tasks as needed

This is a part-time, unpaid internship. Intern will work closely with the Senior Marketing Manager, Patron Services and Marketing Associate, and Director of Program Management.

Work days/hours are flexible. Orpheus' offices are located on the 11th Floor of the Riverside Church, between 120th and 122nd Streets on Claremont Avenue in New York City.

If you are interested in this position, please send your resume and cover letter with the subject as Marketing and Outreach Intern Position to marketing@orpheusnyc.org.

About Orpheus Chamber Orchestra:

Recognized internationally as one of the world's greatest ensembles, Orpheus is a unique self-governing chamber orchestra, rehearsing and performing without a conductor. The Orchestra's catalogue includes over 70 recordings of classical treasures alongside new commissions, for which it has won a string of awards and distinctions, including a Grammy and ASCAP Awards. Founded in 1972, Orpheus was created by a group of young musicians determined to bring the intimacy and warmth of a chamber ensemble to the richness of a full orchestra. Through local performances, international and national tours, and educational initiatives, Orpheus serves a diverse community of experienced concert goers, casual music consumers, and the next generation of music-makers.

Website:

<http://www.orpheusnyc.org>